

**GURU NANAK DEV UNIVERSITY, AMRITSAR**  
**E-TENDER NOTICE**

Online tender is invited for purchase of **Ten Computers and One Server** from the eligible suppliers:

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E-tender No	Name of the Work	Earnest Money (EMD)	Processing Fee	Cost of Tender Form
GNDU/Gen/06/2025	<b>Computer and Server</b>	Rs. 20,000/-	Rs. 590/-	Rs. 2000/-

**Schedule for sale of Tenders:**

Availability of Tenders online for Bidding	Last date of Submission for online Bids	Processing Fee/EMD (To be paid online only)	Date of Opening	
			Technical Bid	Financial/Price Bid*
<b>From: 16.04.2025</b>	<b>06.05.2025 Upto 5.00 PM</b>	<b>06.05.2025 Upto 5.00 PM</b>	<b>09.05.2025</b>	<b>To be intimated later on</b>

**Terms & Conditions**

1. The tender fee and Earnest money will be accepted online only as per the provisions made on the tender website **www.eproc.punjab.gov.in**. Bank guarantee for EMD will not be accepted. Online submission of EMD is mandatory.
2. The tender document is submitted in two parts. Technical Bid (As per form T Sr No.1 to 5) (Annexure A, B and C) 2. Financial Bid online only. (Annexure D)
3. The Tender is liable to be rejected if the appropriate Tender Fee/Earnest Money is not received.
4. The bidder must quote unit price in the financial bid.
5. Price should be F.O.R. Guru Nanak Dev University. The Final F.O.R. price should include breakdown of the base price, GST, Custom Duty, custom clearance etc. and should be filled only in the financial bid.
6. If the lowest bidder commits mistakes or fails to comply with the terms and conditions, the matter will be reviewed by committee constituted by the competent authority for appropriate action such as forfeiture of EMD, Blacklisting the firm or any other action deemed fit by the committee and the decision of committee will be binding on the L-1 firm.
7. In case the supply order is not completed within the stipulated period by the bidder or if the bidder fails to comply with the terms and conditions, then the matter will be considered for imposing a penalty of 5 % on the total amount of the bill of concerned job.
8. The Bidder must attach an Index/checklist on the front page for document verification, with page numbering for all mentioned documents.
9. Techno-Commercial bids will be opened by the Committee after the closing date. Tenderers will be invited for presentations and clarifications, if needed. Financial bids of the Tenderers complying with the prescribed Techno-commercial specifications will be opened by the

Committee. Tenderers or their authorized agents may be present during the opening of the Tenders, if they so desire.

10. **Documents specified in Technical bid including payment details of EMD and Form fee, PAN No., GST number, details, technical features, duly signed copy of technical compliance, copy of supply orders in support of eligibility etc. should be scanned and uploaded compulsorily as single PDF file as technical bid (Documents of Technical Bid).**
11. **Technical specifications compliance certificate must be submitted along with the technical bid.**
12. Custom clearance and demurrage charges (if any), octroi, GST other taxes shall be borne by the supplier.
13. An Undertaking on the firm's Letter Head (Must be attached with Technical Bid) stating that the firm or bidder is neither blacklisted nor involved in any such case by any Government Department and no criminal case is registered against the firm/bidder.
14. Documents specified in Technical bid including payment details of EMD and Form fee, must be scanned and uploaded compulsory as PDF file within the period of submission of technical bid along with above mentioned documents (Documents of Technical Bid Form T).
15. Computer and Server that are to be supplied by the firm should be as per specifications mentioned in the tender document. Any deviation from Technical Specifications is not allowed and leads to the rejection of the bid. It is mandatory for firms to supply items as per the technical specifications.
16. Supply should be F.O.R Guru Nanak Dev University Campus, Amritsar.
17. The University reserves the right to cancel the order if it is found at any later stage that the supply is not being made as per specifications & satisfaction and the payment shall not be made for the received goods.
18. The Committee reserves the right to reject any or all tenders, in whole or in part, without assigning any reason.
19. For any clarification, The firm may Contact **Sh. Naresh Nandan, System Administrator (Exams.) (Mobile No.98722-07590).**
20. In case of any dispute arising regarding this tender, the Vice-Chancellor of Guru Nanak Dev University, Amritsar will act as an Arbitrator and his decision shall be final and binding upon both the parties. Any legal dispute shall be confined to the courts of Amritsar Jurisdiction or the Punjab & Haryana High Court, Chandigarh only.
21. The firm must submit details of its address, telephone numbers (Landline and mobile), email Id, etc. along with document (Technical Bid Annexure-B)
22. Any corrigendum related to tender will be uploaded only on the University website [www.gndu.ac.in](http://www.gndu.ac.in) and e-tender website [www.eproc.punjab.gov.in](http://www.eproc.punjab.gov.in) and no separate information will be published in newspapers. Bidders are required to visit the University website regularly.
23. Technical bids will be opened by the Committee after the closing date of tender. Only those Bidders who qualify in the technical bid will have their financial bids considered.
24. The EMD will be returned to unsuccessful Bidders only after the tender is finalized. The EMD of successful Bidder will be released after the warranty period.
25. The Delivery period will be 25 days after the supply order is issued. In case the firm fails to supply within this period, the necessary action for penalty and blacklisting the firm will be taken.

26. If material supplied by the Bidder is found to be substandard, refurbished, unmerchantable or not in accordance with the description/specifications or otherwise faulty, the committee will have the right to reject the material.
27. Bidders are requested to submit their tenders well in time. The University shall not be responsible for any failure of the Network or any other reason for the non-submission of tenders.
28. In case of any mishappening/damage to material or supplies during the carriage of goods, the supplier has to replace it with new supplies immediately at their own risk. The Guru Nanak Dev University, Amritsar will not be liable for any type of losses in any form.
29. The financial bid should be submitted online only in the specified Format. Uploading of Financial bid as scanned copy along with technical bid or any disclosure will lead to the rejection of the tender.
30. The bids shall be valid for a period of 90 days, as indicated in the "Notice inviting Tender" after the date of opening of the tender.
31. The firm shall not assign or sublet the work or any part of it to any other person or party.
32. Whichever Firm/Company is granted the supply of material to the University after finalization of the rates of goods, **shall be paid the amount for the goods etc. after a deduction of 2% TDS as per rules.**
33. The Committee reserves the right to cancel any item or the whole tender and is not bound to accept the lowest or any specific tender. The decision of the Committee in this regard shall be final and binding.
34. No payment shall be made in advance nor shall any loan from any bank or financial institution be recommended on the basis of the order of award of work.